

INTERNAL VACANCY

REF NO : AREA MANAGER
DIVISION : GUARDING DIVISION – MBOMBELA
POSITION : AREA MANAGER
CLOSING DATE : 07 MARCH 2025

An Internal Vacancy exists for **Area Managers** in the **Guarding Division** based in **Mbombela**.

The suitable candidate's main responsibilities and duties include, but are not limited to, the following:

- ✚ Security advice to clients
- ✚ Threat and Risk assessments/ Reporting.
- ✚ Client liaison and professional client relationship.
- ✚ Manpower management and rostering.
- ✚ Equipment management.
- ✚ Effectively dealing with and managing client complaints.
- ✚ Ensure that contractual requirements are always met.
- ✚ Incident and investigations Management.
- ✚ Ensure compliance to the Company's disciplinary code.
- ✚ Initiating and chairing disciplinary hearings.
- ✚ Ensure all company SOP'S are followed;
- ✚ Health and Safety Management.
- ✚ Ensuring Security Officers problems that are reported are solved.
- ✚ Ensure all BPC policies and procedures are always followed.
- ✚ After hours visits.
- ✚ Completion of daily, weekly, and monthly reports.
- ✚ Ensure training take place when required.
- ✚ Assisting with shift changes as a standby manager.
- ✚ Must be able to attend meetings and take calls to assist with matter of urgency even on rest days.
- ✚ Demonstrate extensive knowledge of good security practice covering the physical and logical aspects of information products, systems, integrity, and confidentiality.

Preferred qualifications/attributes/skills:

- ✚ PSIRA certification – Grade A.
- ✚ Grade 12 or equivalent qualification.
- ✚ Firearm competency and a valid regulation 21 certificate is an advantage.
- ✚ Relevant experience in a managerial or similar position.
- ✚ Knowledge of methods and techniques of risk management, business impact analysis, counter measures, and contingency arrangements relation to the serious disruption of IT services.
- ✚ Knowledge of tools or systems which provides access security control (i.e., prevents authorized system access;)
- ✚ Must have confidence in dealing with the public.
- ✚ Bilingual (English and any other South African Language).

CEO: C Diavastos

MM Selepe A Myatt HBN Yiga NR Msimangi TC Nyembe

- ✚ The ability to work under pressure.
- ✚ First aid and fire-fighting training will be advantageous.
- ✚ Excellent written & verbal communication skills.
- ✚ Computer literate and knowledge of MS office.
- ✚ Must be willing to undergo polygraph test.
- ✚ Clean disciplinary, criminal and credit record.
- ✚ Own reliable transport and driver's license code 08.
- ✚ Previous Police/Military experience in investigative field preferable Firearm competency, handgun, rifle and shotgun trained Competency for Business Purpose
- ✚ Be willing to work after hours.

Interested candidates to E-mail CV and Internal Application Form to internalcv@proteacoin.co.za
Employment consideration will be in accordance with the Employment Equity Act requirements
Should you not hear from us within 14 days after closing date, your application should be considered unsuccessful

